

MASTER AGREEMENT # 082025 CATEGORY: Firefighting Apparatus and Fire Service Vehicles SUPPLIER: Alexis Fire Equipment Company

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 (Sourcewell) and Alexis Fire Equipment Company, 109 East Broadway, Alexis, IL 61412 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

Article 1: General Terms

The General Terms in this Article 1 control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article 2), and between Supplier and Participating Entity (Article 3), respectively. These Article 1 General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- Purpose. Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.
- 2) **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.
- 3) Participating Entity Access. Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction.
- 4) Supplier Access. The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

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- 5) **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on December 8, 2029, unless it is cancelled or extended as defined in this Agreement.
 - a) **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.
 - b) **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.
- 6) **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.
- 7) **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in (RFP #082025), Category 1: Structural Apparatus and Comprehensive Solutions, to Participating Entities. In Scope solutions include:
 - a. Category 1: Structural Apparatus and Comprehensive Solutions, including, but not limited to:
 - i. Pumper trucks, aerial trucks, tanker/tender or water supply trucks, and quints;
 - ii. Equipment, options, accessories, components, and supplies complementary to the offering of the unit types described in i. above;
 - iii. Related services including installation, customization, remounting, refurbishment, inspection, maintenance, repair, training, and support, directly related to the offering in i. ii. above; and,
 - iv. Category 1 responders MAY include <u>complementary</u> Specialty Apparatus and Equipment and Brush and Wildland Urban Interface (WUI) Apparatus solutions in their response.
 - 8) **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.
 - 9) **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.
 - 10) **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.
 - 11) **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.
 - 12) Open Market. Supplier's open market pricing process is included within its Proposal.

13) Supplier Representations:

- i) **Compliance.** Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.
- ii) **Licenses.** As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.
- iii) **Supplier Warrants.** Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.
- 14) **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.
- 15) **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.
- 16) Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200). Participating Entities that use United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. Participating Entities may have additional requirements based on specific funding source terms or conditions. Within this Section, all references to "federal" should be interpreted to mean the United States federal government. The following list applies when a Participating Entity accesses Supplier's Included Solutions with United States federal funds.
 - i) **EQUAL EMPLOYMENT OPPORTUNITY.** Except as otherwise provided under 41 C.F.R. § 60, all agreements that meet the definition of "federally assisted construction contract" in 41 C.F.R. § 60-1.3 must include the equal opportunity clause provided under 41 C.F.R. § 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. §, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. § 60, "Office of Federal Contract Compliance Programs, Equal

Employment Opportunity, Department of Labor." The equal opportunity clause is incorporated herein by reference.

- ii) DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148). When required by federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.
- iii) CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708). Where applicable, all contracts awarded by the non-federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.
- iv) RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT. If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit

Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

- v) CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387). Contracts and subgrants of amounts in excess of \$150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.
- vi) **DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.
- vii) BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352). Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).
- viii) **RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.
- ix) **ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.
- x) **BUY AMERICAN PROVISIONS COMPLIANCE.** To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance

with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

- xi) ACCESS TO RECORDS (2 C.F.R. § 200.336). Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.
- xii) PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322). A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds \$10,000 or the value of the quantity acquired during the preceding fiscal year exceeded \$10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.
- xiii) **FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.
- xiv) **NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.
- xv) **PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.
- xvi) **FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.
- xvii) **CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

- xviii) **U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.
- xix) **PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.
- xx) **DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

Article 2: Sourcewell and Supplier Obligations

The Terms in this Article 2 relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

- 1) Authorized Sellers. Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.
- 2) **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:
 - Identify the applicable Sourcewell Agreement number;
 - Clearly specify the requested change;
 - Provide sufficient detail to justify the requested change;
 - Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
 - Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

- 3) **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:
 - Maintenance and management of this Agreement;
 - Timely response to all Sourcewell and Participating Entity inquiries; and
 - Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

- 4) **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.
- 5) Sales Reporting Required. Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.
- 6) **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;
- 7) Administrative Fee. In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.
- 8) **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

- 9) **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.
- 10) **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.
- 11) Audit Requirements. Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.
- 12) Assignment, Transfer, and Administrative Changes. Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.
- 13) **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.
- 14) **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.
- 15) **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.
- 16) **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.
- 17) **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by

Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

18) **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

19) Grant of License.

- a) **During the term of this Agreement:**
 - i) Supplier Promotion. Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.
 - ii) Sourcewell Promotion. Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.
- b) **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

c) Use; Quality Control.

- i) Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.
- ii) Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.
- d) **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and

promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

- 20) Venue and Governing law between Sourcewell and Supplier Only. The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.
- 21) **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.
- 22) **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during the performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:
 - a) Commercial General Liability Insurance. Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
 - \$1,500,000 each occurrence Bodily Injury and Property Damage
 - \$1,500,000 Personal and Advertising Injury
 - \$2,000,000 aggregate for products liability-completed operations
 - \$2,000,000 general aggregate
 - b) Certificates of Insurance. Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.
 - c) Additional Insured Endorsement and Primary and Non-contributory Insurance Clause. Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

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- d) Waiver of Subrogation. Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.
- e) **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.
- 23) **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' written notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.
- 24) **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of material breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Article 3: Supplier Obligations to Participating Entities

The Terms in this Article 3 relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article 1 General Terms control over any conflict with this Article 3. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

- 1) **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.
- 2) Shipping, Delivery, Acceptance, Rejection, and Warranty. Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs.

- 3) **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.
- 4) **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.
- 5) **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.
- 6) Additional Terms and Conditions Permitted. Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may suppliant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.
- 7) **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.
- 8) **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar document extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

| Sourcewell | Alexis Fire Equipment Company |
|----------------------------------|--|
| Signed by: Jeveny Schwartz By: | DocuSigned by: Jeff Morris 07E03EBFA833479 |
| Jeremy Schwartz | Jeff Morris |
| Title: Chief Procurement Officer | Title: President |
| Date: 12/10/2025 1:19 PM CST | Date: |

RFP 082025 - Firefighting Apparatus and Fire Service Vehicles

Vendor Details

Company Name: Alexis Fire Equipment Company

109 East Broadway

Address: Alexis, IL 61412

Contact: Jeff Morris

 Email:
 jeffm@alexisfire.com

 Phone:
 309-482-6121

 HST#:
 362698827

Submission Details

 Created On:
 Monday July 21, 2025 13:33:58

 Submitted On:
 Wednesday August 20, 2025 14:20:05

Submitted By: Jeff Morris

Email: jeffm@alexisfire.com

Transaction #: 6d61b230-df41-41dd-8d1c-f9bbf280519f

Submitter's IP Address: 147.243.245.22

Specifications

Table 1: Proposer Identity & Authorized Representatives (Not Scored)

General Instructions (applies to all Tables) Sourcewell prefers a brief but thorough response to each question. Do not merely attach additional documents to your response without also providing a substantive response. Do not leave answers blank; respond "N/A" if the question does not apply to you (preferably with an explanation).

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, D.B.A., and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement award. Unawarded entities will not be permitted to later be added to an existing master agreement through operation of Proposer's corporate organization affiliation.

| Line Item | Question | Response * | |
|--------------|---|---|---|
| | Provide the legal name of the Proposer authorized to submit this Proposal. | Alexis Fire Equipment Company | * |
| | In the event of award, is this entity the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N. | Y | * |
| 3 | Identify all subsidiaries, D.B.A., authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal (i.e. Responsible Supplier(s) that will execute a master agreement with Sourcewell). | (N/A Alexis Fire Equipment Company will be offering and performing delivery of solutions within the proposal) | * |
| 4 | Provide your CAGE code or Unique Entity Identifier (SAM): | 1BW46 | * |
| 5 | Provide your NAICS code applicable to Solutions proposed. | 336211, 336120 | |
| 6 | Proposer Physical Address: | 109 East Broadway Alexis IL 61412 | * |
| 7 | Proposer website address (or addresses): | https://www.alexisfire.com | * |
| | Proposer's Authorized Representative (name, title, address, email address & phone) (The representative must have authority to sign the "Proposer's Assurance of Compliance" on behalf of the Proposer): | Dirk Jordan, 109 East Broadway Alexis IL 61412, dirk@alexisfire.com, 309-482-6121 | * |
| | Proposer's primary contact for this proposal (name, title, address, email address & phone): | Jeff Morris, President, 125 S. Main Street Alexis IL 61412, jeffm@alexisfire.com, 309-482-6121 | * |
| | | Dirk Jordan, 109 East Broadway Alexis IL 61412, dirk@alexisfire.com, 309-482-6121 Scott Morris, 109 East Broadway Alexis IL 61412, scottm@alexisfire.com, 309-482-6121 Diane Tucker, 109 East Broadway Alexis IL 61412, tylers@alexisfire.com, 309-482-6121 | * |

Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

| Line Item | Question | Response * | |
|--------------|----------|------------|--|
| 100111 | | | |

Provide a brief history of your company, including your company's core values, business philosophy, and industry longevity related to the requested Solutions.

Founded in 1947, Alexis Fire Equipment Company has a proud tradition of manufacturing high-quality, custom fire apparatus for departments across the globe. Our origins trace back to 1945, when Gene Morris opened a small welding and fabrication shop in Alexis, Illinois. After repairing several poorly built fire engines, he recognized an opportunity to raise the industry standard and committed himself to building fire trucks that were safer, stronger, and more reliable.

Two years later, Alexis Fire Equipment Company was formally established. The original facility employed just four people and could accommodate only three to four units at a time. Over the decades, we have grown from that modest fabrication shop into a modern manufacturing operation spanning over 60,000 square feet, employing more than 75 skilled engineers, craftsmen, and mechanics.

Today, our reach extends nationwide through a network of 23 authorized dealers from coast to coast. These dealers not only sell our custom-built fire apparatus but also provide dependable, factory-authorized service through EVT and ASE-certified technicians, offering 24/7 support to ensure our equipment remains mission-ready. We also maintain our own Priority One Service Team, comprised of highly trained EVT and ASE-certified professionals who deliver on-site support to our dealer network and in-house service at our factory headquarters. This team can be rapidly deployed upon request, ensuring fast, expert-level response whenever and wherever it is needed.

As an ISO 9001-certified company, Alexis Fire Equipment is committed to innovation, quality, and service. Our production capabilities include custom on-site paint booths, two high-definition waterjet systems, and dedicated refurbishment and service facilities. We engineer all apparatus using advanced 3D solid modeling software, and critical components undergo rigorous finite element analysis (FEA) testing to ensure strength and performance in the most demanding conditions. We are also a single-source warranty center for leading component manufacturers, including Spartan Motors, Darley, Hale, and Waterous. With over 70 years of combined fire service industry experience, our service department—supported by inhouse fabrication, electrical, and paint/finish departments—ensures every customer receives dependable, responsive, and expert-level support throughout the life of their apparatus.

Mission Statement

The traditions and continual goals of Alexis Fire Equipment Company are to manufacture fire and rescue apparatus of unsurpassed quality, safety, design, and value that meet customer requirements. The company will strive to maintain this tradition through continual improvement of the quality management system, build technologies, increasing our market share, and excelling in the education of our employees.

Core Values

At Alexis Fire Equipment, our core values guide every decision we make and every apparatus we build. We are committed to quality, holding ourselves to the highest standards in design, engineering, and craftsmanship to ensure our apparatus perform reliably in the most demanding conditions. Our customer-focused approach means we listen, collaborate, and create custom solutions that meet the unique needs of each fire department we serve. We embrace innovation, incorporating advanced technology and continuous improvement to enhance safety, performance, and efficiency. Integrity is at the heart of our business, and we conduct all interactions with honesty, transparency, and respect. We take pride in delivering service excellence, standing behind our products with responsive, expert support throughout their lifecycle. Above all, we honor the pride in craftsmanship that defines our team and each apparatus we produce reflects the skill, dedication, and unwavering commitment of our people from the first weld to the final inspection.

12 What are your company's expectations in the event of an award?

In the event of an award, Alexis Fire Equipment Company expects to engage in a cooperative partnership with Sourcewell. We will ensure full compliance with contract terms and conditions, including pricing, reporting, and service requirements. Our goal is to make our fire apparatus and related services readily available to Sourcewell members across the country through our established dealer network and marketing materials.

We are committed to providing responsive customer service, seamless order processing, and dependable post-sale support, including warranty service and technical assistance. Additionally, we will actively collaborate with Sourcewell to promote the contract, providing education and training to our dealers and their teams so they can effectively present the Sourcewell solution to their customers. Our goal is to ensure the long-term success of the contract for both Alexis Fire Equipment and the Sourcewell organization.

Bid Number: RFP 082025

| 13 | Demonstrate your financial strength and stability with meaningful data. This could include such items as financial statements, SEC filings, credit and bond ratings, letters of credit, and detailed reference letters. Upload supporting documents (as applicable) in the document upload section of your response. DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION. | Alexis Fire Equipment has consistently demonstrated exceptional financial strength and long-term stability over its 78 years in business. According to Dun & Bradstreet, Alexis maintains a Paydex score of 75, outperforming the industry average by three days and holds a Financial Stress Score of 1548, placing the company in the 88th percentile nationally. Based on these independent benchmarks, Dun & Bradstreet calculates less than a one-percent likelihood of bankruptcy in the next twelve months. Since 2021, company revenue growth has continually exceeded 8.5 percent, reflecting strong, sustained financial performance and market demand. The company carries no senior bank debt and utilizes no off-balance-sheet financing. Please see attached statements from our financial institution. These robust financial ratings and revenue trends underscore our longstanding fiscal discipline, well-capitalized balance sheet, and proven ability to support operations, growth, and customer commitments well into the future. | * |
|----|--|---|---|
| 14 | What is your US market share for the Solutions that you are proposing? | Approximately eight percent. | * |
| 15 | What is your Canadian market share for the Solutions that you are proposing? | Zero Percent | * |
| 16 | Disclose all current and completed bankruptcy proceedings for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the pendency of this RFP evaluation. | There are no bankruptcy proceedings to disclose current or completed. | * |
| 17 | How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b). a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned? b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party? | a) not applicable b) Alexis Fire Equipment operates as a manufacturer supported by a nationwide dealer network that delivers both sales and service for our full product line. Our network consists of 23 independent dealers located from coast to coast, each serving their local markets by offering Alexis fire apparatus and providing post-sale service and warranty support. While our dealers manage their own sales and service teams, Alexis also maintains a dedicated in-house service team that can be promptly dispatched to support our dealers and their customers whenever additional assistance is needed. This structure ensures responsive, expert-level support across the entire lifecycle of every Alexis product. | * |
| 18 | If applicable, provide a detailed explanation outlining the licenses and certifications that are both required to be held, and actually held, by your organization (including third parties and subcontractors that you use) in pursuit of the business contemplated by this RFP. | All lead engineers and manufacturing department supervisors at Alexis Fire Equipment are required to complete training on chassis, engine, and pump systems to ensure technical proficiency. In addition, select team members participate in annual OEM training and certification programs for these systems to maintain up-to-date credentials. Our paint department holds active certification in the PPG paint process, ensuring high-quality finishes that meet industry standards. All members of our factory service dispatch team are required to maintain current EVT and ASE certifications. Similarly, each dealer in our network must employ service personnel who hold both EVT and ASE certifications in order to qualify as an Alexis Authorized Service Center. | * |
| 19 | Disclose all current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years. Proposer must provide notice in writing to Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation. | We have no current or past debarments or suspensions to disclose. | * |
| 20 | Describe any relevant industry awards or recognition that your company has received in the past five years. | Recognition in Fire Apparatus News and Magazine. | * |
| 21 | What percentage of your sales are to the governmental sector in the past three years? | A majority (over 99%) of our business is to public government fire and emergency entities. However we do engage in some private sector business with providing fire and rescue apparatus to chemical, petroleum, and large industrial manufacturing corporations. | * |
| 22 | What percentage of your sales are to the education sector in the past three years? | Alexis Fire Equipment rarely conducts sales within the education sector, except in instances where we are specifically invited to submit a bid or to provide apparatus in support of an on-campus fire and rescue facility or a university-operated fire academy. | * |

| 23 | List all state, cooperative purchasing agreements that you hold. What is the annual sales volume for each of these agreement over the past three years? | HGAC Texas BuyBoard NPPGov Over the past three years, Alexis Fire Equipment has successfully delivered more than 50 vehicles through cooperative purchasing contracts, demonstrating our ability to efficiently meet customer needs within this procurement framework. We have experienced a steady and measurable increase in the utilization of these contracts and project continued growth as more agencies recognize the value, efficiency, and cost-effectiveness they provide. | * |
|----|--|--|---|
| 24 | List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. What is the annual sales volume for each of these contracts over the past three years? | GSA Contract 0% Zero Percent sales volume for the past three years | * |

Table 2B: References/Testimonials

Line Item 25. Supply reference information from three customers who are eligible to be Sourcewell participating entities.

| Entity Name * | Contact Name * | Phone Number * | |
|---|---|--|---|
| Brownwood Fire Department | Chief Eric Hicks | (325)646-6743 ehicks@brownwoodtexas.gov | * |
| Otero County | Emergency Services Director Matthew Clark | (575)439-2612 mclark@co.otero.mn.us | * |
| Fox River and Countryside Fire Rescue District | Battalion Chief Scott Sutherland | (630)584-3473 ssutherland@frcfr.org | * |

Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable. Your response should address in detail at least the following areas: locations of your network of sales and service providers, the number of workers (full-time equivalents) involved in each sector, whether these workers are your direct employees (or employees of a third party), and any overlap between the sales and service functions.

| Line Item | Question | Response * |
|--------------|--|--|
| 26 | Sales force. | Alexis Fire Equipment no longer maintains a factory-direct sales force. Instead, we utilize a nationwide dealer network to manage all product sales. This dealer network is fully supported by our internal sales team and a dedicated sales manager, who assist throughout the entire sales process from initial inquiry to final delivery and post-sale support. |
| | Describe the network of Authorized Sellers who will deliver Solutions, including dealers, distributors, resellers, and other distribution methods. | Alexis Fire Equipment is supported by a dedicated network of 23 dealers located throughout the continental United States. Each dealer maintains a qualified sales team and a service department staffed with EVT and ASE-certified technicians. These dealers serve as the primary point of contact for customers managing the initial sales process, assisting with apparatus design and customization, and providing comprehensive post-sale training and support. |

28 Service force. Alexis Fire Equipment maintains a responsive service force to support our customers and their apparatus. Our service model includes both a dedicated in-house team and an extensive, nationwide dealer network to ensure timely and professional support. Our factory-based service department, located at our main facility in Alexis, Illinois, includes highly trained EVT and ASE certified technicians specializing in apparatus diagnostics, repair, refurbishment, and warranty service. This team operates out of a dedicated 14,000-square-foot service and refurbishment center equipped with the latest tools, equipment, and OEM diagnostic systems to support all major chassis, engine, and pump manufacturers. We also maintain a PPG certified paint department, staffed by skilled paint technicians trained to perform high-quality refinishing, touch-ups, and warranty paint repairs. This department handles all paint-related service and warranty claims in-house, ensuring color accuracy, finish durability, and adherence to OEM specifications. In addition, we maintain a network of 23 authorized Alexis dealers across the continental United States. Each dealer has its own qualified sales and service personnel, many of whom are also EVT- and ASE-certified. These dealer teams provide localized support including routine maintenance, emergency repairs, warranty service, and post-delivery training. They serve as the first point of contact for customer service and work directly with our internal service and engineering departments to ensure consistent service standards. Our comprehensive approach enables Alexis Fire Equipment to provide responsive, high-quality service both at the factory and through our trusted dealer network, minimizing downtime and maximizing apparatus performance for our customers 29 At Alexis Fire Equipment, we have designed our ordering process to be as efficient Describe the ordering process. If orders will be handled by distributors, dealers or as possible with the customer in mind. All orders are managed through our others, explain the respective roles of the authorized national dealer network, which plays a central role in guiding the customer Proposer and others. through every step of the sales and ordering process. Alexis Fire Equipment acts as the manufacturer and support partner, while our dealers serve as the primary point of contact for the customer. The process typically begins when a customer submits a Request for Proposal, contacts their local Alexis dealer directly, or reaches out to Alexis Fire Equipment. In cases where we are contacted directly, we promptly connect the customer with the appropriate dealer based on geographic location. The dealer, in coordination with the Alexis Inside Sales team, works with the customer to evaluate the project scope and budget to determine whether the Sourcewell contract is applicable unless the lead originated directly through a contract such as Sourcewell, in which case contract utilization is already established. The dealer then works closely with the customer to develop an initial quote and proposed contract. Preliminary specifications and drawings are created by Alexis and shared with the dealer through our secure dealer portal. The dealer reviews these materials with the customer and then submits the proposed contract to the Alexis Engineering Department for feasibility review. Engineering refines the drawings and contract as needed and returns the updated documents to the dealer. Once engineering approval is granted, all finalized specifications are forwarded to our accounting department for pricing verification. Upon approval, the dealer creates a formal proposal for customer review. Throughout the process, steps may be repeated as changes arise during customer consultations. Once the customer is ready to proceed, the dealer presents the final contract for signature. The signed contract is returned to Alexis Fire Equipment and executed by the company president, officially authorizing the order. Following contract execution, our internal sales team processes the order and coordinates any required pre-construction meetings. These meetings are used to finalize any outstanding details and establish a clear plan for the build process. Our team is committed to ensuring the entire ordering process is transparent, responsive, and tailored to meet each customer's unique needs. By utilizing our experienced dealer network and internal support teams, Alexis Fire Equipment is able

placement.

to provide a seamless and well-supported path from initial inquiry through final order

| 30 | Describe in detail the process and procedure of your customer service program, if applicable. Include your response-time capabilities and commitments, as well as any incentives that help your providers meet your stated service goals or promises. | At Alexis Fire Equipment, our customer service program is built around responsiveness, accountability, and partnership. We understand that timely support is critical to maintaining the safety and operational readiness of emergency apparatus, which is why we have established a service and warranty process designed to respond quickly and effectively to customer needs. Customer Service Process and Procedure: 1. Initial Point of Contact: Customers may initiate service or warranty requests through their local authorized Alexis dealer or by contacting our factory customer service department directly via phone, email or online. Each inquiry is logged in our database, tracked with software and assigned to our dedicated customer service and warranty personnel. 2. Support: Our customer service team evaluates the nature and urgency of each issue. Many concerns can be resolved through technical support, parts shipment, or coordination with the customers local dealer. For more complex matters, our internal service team is dispatched as needed. 3. Factory Support and Field Service: In most cases Alexis Certified dealer technicians are deployed for on-site support to minimize downtime and solve any service or warranty related issues. Alternatively if a repair requires factory-level expertise, a member of our factory service and warranty team is dispatched to the customer to support the dealer technicians or the apparatus may be scheduled for service at our 14,000-square-foot facility in Alexis, Illinois. 4. Warranty & Documentation: Our team assists customers in managing warranty claims and ensures all service work is documented, traceable, and completed in compliance with OEM standards. Response Time Capabilities and Commitments: Alexis Fire Equipment is committed to prompt and efficient service response. Upon receiving a customer inquiry or service request, our team provides an initial response within one business day. For parts-related needs, most shipments are processed and dispatched within 24 to 48 hours, dep |
|----|---|--|
| 31 | Describe your ability and willingness to provide your products and services to Sourcewell participating entities. | Alexis Fire Equipment Company is fully committed to providing our products and services to Sourcewell participating entities across the United States. With a nationwide network of 23 authorized dealers and a dedicated internal support team, we are well-positioned to serve public safety agencies and municipalities in all regions. Alexis has the infrastructure, production capacity, and experience to deliver custom-built fire apparatus efficiently and reliably. In addition to sales support, our dealer network and factory-based service team provide 24/7 post-sale service, warranty coverage, and technical assistance through EVT and ASE-certified technicians. |
| | | We look forward to partnering with Sourcewell members and are prepared to meet their needs with the highest standards of quality, responsiveness, and professionalism. |
| 32 | Describe your ability and willingness to provide your products and services to Sourcewell participating entities in Canada. | We are willing to provide products and service to participating entities in Canada but at this time we do not have a strong established dealer network. |
| 33 | Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement. | Canada only because we do not currently hold a strong dealer network in the country. |
| 34 | Identify any account type of Participating Entity which will not have full access to your Solutions if awarded an agreement, and the reasoning for this. | We cannot identify any account type of participating entity that will not have full access to our solutions if awarded an agreement. |

| Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories. | The only limitations for Alaska, Hawaii, and U.S. Territories pertain solely to negotiating the additional costs associated with delivering the sold apparatus. | * |
|---|---|---|
| Will Proposer extend terms of any awarded master agreement to nonprofit entities? | Yes we can extend terms of any awarded master agreement to nonprofit entities. | * |

Table 4: Marketing Plan (100 Points)

| Line Item | Question | Response * |
|--------------|---|--|
| 37 | Describe your marketing strategy for promoting this opportunity. Upload representative samples of your marketing materials (if applicable) in the document upload section of your response. | ALEXIS MARKETING PLAN: Objective The objective of this marketing plan is to expand awareness and utilization of Alexis Fire Equipment's Sourcewell Cooperative Purchasing contract among fire departments nationwide. This will be accomplished through a combination of dealer-focused education and direct-to-customer outreach, utilizing coordinated print, digital, and personal engagement strategies. |
| | | Primary Campaign: Dealer Network Engagement Because Alexis Fire Equipment relies heavily on its dealer network for daily customer interaction and long-term market growth, the foremost priority is to ensure that each dealer is fully informed, confident, and equipped to present the benefits of Sourcewell Cooperative Purchasing to their customers. This will be achieved through educational dealer meetings and webinars dedicated to Sourcewell's benefits, processes, and contract utilization, with Sourcewell representatives invited to speak directly to dealers at annual meetings and specialized webinars. Cooperative purchasing informational packets, quick-reference guides, and one-page flyers will be developed and distributed for dealer use in the field. Ongoing communication will be maintained through regular email campaigns highlighting success stories, updates, and reminders about Sourcewell advantages. In addition, dealers will be provided with updated product literature and cooperative purchasing resources, both in print and digital formats, to support customer presentations. |
| | | Secondary Campaign: Direct Customer Outreach While dealer education remains the cornerstone of our marketing approach, Alexis will also engage directly with fire departments and decision-makers through targeted messaging in both traditional and digital formats. The Sourcewell Cooperative Purchasing logo will be prominently displayed on the Alexis Fire Equipment homepage, linking to a dedicated page outlining the program's benefits, eligibility, and usage instructions. Print advertising will incorporate the Sourcewell logo and program details in key fire service publications such as Fire Apparatus Magazine, Fire News, The Gong, The Bulletin, Pennsylvania Fireman, Fire Call, and other regionally relevant media that support dealer territories. Social media and digital advertising campaigns will be deployed across platforms such as Facebook and LinkedIn to raise awareness, featuring informational posts, customer success highlights, and cooperative purchasing tips. Sourcewell opportunities will also be promoted at national and regional fire industry events including FDIC, Firehouse Expo, Fire Rescue International, and applicable state and regional chief conferences, with materials prominently displayed at the Alexis booth and discussed in person with attendees. |
| | | Integrated Support Materials To ensure consistent messaging across all channels, Alexis Fire Equipment will maintain a cohesive set of marketing and sales tools. These will include product literature with Sourcewell branding, cooperative purchasing brochures for both print and digital distribution, branded informational packets for distribution at dealer events, trade shows, and customer visits, and press releases or news announcements celebrating contract awards and milestones. |
| | | Expected Outcomes By combining dealer-focused education with direct-to-customer outreach, Alexis Fire Equipment will increase dealer confidence and knowledge in promoting Sourcewell contracts, expand customer awareness and understanding of cooperative purchasing advantages, and drive measurable growth in cooperative contract usage and sales volume across all dealer territories. |

| 38 | Describe your use of technology and digital data (e.g., social media, metadata usage) to enhance marketing effectiveness. | Alexis Fire Equipment actively utilizes technology and digital data to enhance the reach and effectiveness of our marketing initiatives. Our growing online presence includes more than 8,500 followers on Facebook, with steady daily growth, as well as expanding audiences on Instagram and Twitter. We also operate an actively managed YouTube channel, providing engaging video content that showcases new apparatus, highlights product features, and educates viewers on purchasing options with truck walk-around videos. | |
|----|--|--|---|
| | | These platforms are used strategically to share informative content, including posts and videos highlighting the benefits and processes of the Sourcewell Cooperative Purchasing program, thereby increasing customer awareness and engagement. In addition to social media, we employ targeted email marketing campaigns to subscribed customers, providing timely updates, program highlights, and incentives to utilize the Sourcewell Cooperative Purchasing contract. | * |
| | | Our interactive company website, www.AlexisFire.com, receives approximately 40,000 unique visitors annually. Visitors can explore detailed product information, view new truck deliveries, and access a dedicated cooperative purchasing page that clearly explains how to purchase through contracts such as Sourcewell. By combining social media outreach, video marketing, targeted email campaigns, and a highly visited interactive website, Alexis Fire Equipment maximizes digital engagement, builds customer knowledge, and drives increased participation in cooperative purchasing opportunities. | |
| 39 | In your view, what is Sourcewell's role in promoting agreements arising out of this RFP? How will you integrate a Sourcewell-awarded agreement into your sales process? | We view Sourcewell's role in promoting agreements as ensuring accessibility to customers and their procurement officials, while partnering with awarded vendors to fully understand the products available through the contract. This partnership allows us, as a joint effort, to inform and educate end users on cooperative procurement and how the Sourcewell contract can best meet their needs. Sourcewell's contributions may include providing accurate and timely details for the creation of marketing materials such as brochures, one-pagers, webinars, and dealer meeting presentations, as well as participating in training sessions or networking events at trade shows and dealer locations. | |
| | | For Alexis Fire Equipment, integrating a Sourcewell-awarded agreement into our sales process begins shortly after initial introductions with a customer. Our inside sales team and dealer network will seek to understand what cooperative procurement programs the customer has used in the past and their familiarity with Sourcewell, ensuring the conversation begins with a clear foundation. We will then actively guide customers toward the cooperative purchasing option, emphasizing that while this program does not dictate what apparatus or customization they choose, it provides them with a streamlined, compliant, and cost-effective procurement pathway. By combining our sales expertise with Sourcewell's support and outreach, we can ensure customers are both informed and confident in using the cooperative purchasing process. | * |
| 40 | Are your Solutions available through an e-procurement ordering process? If so, describe your e-procurement system and how governmental and educational customers have used it. | Due to the highly customized design and build process required for our fire and rescue apparatus, these products are not suited to a standard e-procurement ordering platform. Each apparatus is engineered and manufactured to meet the specific operational requirements of the customer, necessitating a collaborative design process to ensure optimal performance, safety, and compliance. | * |

Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

| Line Item | Question | Response * | |
|--------------|--|--|---|
| 41 | Describe any product, equipment, maintenance, or operator training programs that you offer to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, and any costs that apply. | All Alexis Fire Equipment apparatus are supported with comprehensive product use and maintenance guidance to ensure safe and effective operation. As part of our standard delivery process, operator training programs are provided by the authorized Alexis dealer responsible for the sale of the apparatus. These sessions are tailored to the specific configuration and equipment of the delivered unit and typically include operational procedures, safety practices, routine maintenance guidelines, and system demonstrations. This training is included at no additional cost with the purchase of every new apparatus, unless the customer chooses to waive the training. The only instance in which additional charges may apply is if the customer requests multiple or extended training sessions beyond the standard scope. Our goal is to ensure all departments receive the hands-on knowledge and support needed to operate and maintain their Alexis apparatus with confidence from day one at no additional cost. | * |

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|----|--|---|----|
| 42 | Describe any technological advances that your proposed Solutions offer. | Alexis Fire Equipment Company incorporates several proprietary and industry-leading technologies into our custom fire apparatus to enhance performance, durability, and serviceability. One of our signature innovations is a custom designed, cast stainless steel, bolt-together manifold that provides superior water flow and operational performance. This manifold is engineered for seamless integration and compatibility with many of the most popular pump manufacturers, while also allowing for easy maintenance, service, and reconfiguration of valve and discharge layouts to meet evolving operational needs. | |
| | | We also utilize a superior huck-fastened subframe and body design that delivers maximum durability under demanding service conditions. Complementing this is our custom poly-sprayed tank support system that is approved by all major tank manufacturers, which eliminates the slippage commonly associated with rubber strip tank supports, ensuring long-term reliability. | * |
| | | All Alexis designs are created using advanced 3D modeling and validated through rigorous finite element analysis (FEA) testing to ensure structural integrity and optimal performance. In addition, we can fully integrate and utilize the latest technology offered by major valve, lighting, and emergency equipment manufacturers, providing each customer with a custom apparatus that meets their specific operational requirements. | |
| 43 | Describe any "green" initiatives that relate to your company or to your Solutions, and include a list of the certifying agency for each. | Alexis Fire Equipment Company is committed to supporting environmentally responsible practices within the fire apparatus industry, and we continuously evaluate new technologies that can help reduce emissions, improve fuel efficiency, and limit environmental impact without compromising operational performance. While we do not currently operate a formal internal "green" program with independent certification, we actively integrate proven, certified technologies into our apparatus designs at the request of our customers. | |
| | | These include modern, high-efficiency engine platforms with advanced combustion systems designed to reduce fuel consumption and emissions; clean idle technology that allows trucks to remain fully operational while minimizing unnecessary engine run time; high-efficiency LED lighting that lowers electrical demand and extends component lifespan; and supplemental lithium-ion battery systems that power auxiliary functions without continuous diesel engine use, significantly reducing idle-related emissions. | * |
| | | Many of these technologies are supported by third-party certifications, such as the U.S. Environmental Protection Agency (EPA) and California Air Resources Board (CARB) for engine and emissions systems, as well as manufacturer-specific certifications for lighting and battery technologies. As advancements in sustainable vehicle design continue, Alexis is committed to evaluating, adopting, and integrating solutions that align with our customers environmental goals while delivering the durability, safety, and performance they expect from our apparatus. | |
| 44 | Identify any third-party issued ecolabels, ratings or certifications that your company has received for the Solutions included in your Proposal related to energy efficiency or conservation, life-cycle design (cradle-to-cradle), or other green/sustainability factors. | We do not have any third party issued eco-labels or certifications that our company has received. The only eco-labels or certifications that our products do have and maintain are from the chassis and engine manufacturers respectively. | * |
| 45 | What unique attributes does your company, your products, or your services offer to Sourcewell participating entities? What makes your proposed solutions unique in | Alexis Fire Equipment stands apart in the fire apparatus industry by delivering true custom-built solutions. While many manufacturers promote "custom" fire trucks, Alexis is one of the few that fully commits to designing and building apparatus tailored specifically to each department's operational needs. | |
| | your industry as it applies to Sourcewell participating entities? | For our customers, this means they are not limited to pre-configured models or constrained design templates. Our team works side-by-side with each customer to understand their department's priorities, operational environment, and equipment requirements. From concept to completion, every vehicle is engineered and hand-crafted to meet those exact specifications. | * |
| | | What further distinguishes Alexis is the transparency and collaboration we offer throughout the process. Customers are provided with regular progress updates, including photo documentation, so they can monitor their vehicle's build and remain fully engaged from start to finish. | |
| | | Our entire team from experienced engineers to certified mechanics and fabricators is dedicated to building each apparatus from the ground up with precision, quality, and pride. This hands-on, customer-centered approach ensures that customers receive a uniquely tailored solution that reflects their department's mission and needs. | |

| 46 | Describe how your solutions meet United States fire related standards, such as NFPA, for the equipment and products offered in your proposal, including applicable federal and state requirements. | Alexis Fire Equipment designs and manufactures every apparatus in full compliance with the current edition of NFPA 1900, Standard for Automotive Fire Apparatus. As an active member of the Fire Apparatus Manufacturers' Association (FAMA), we maintain direct access to the latest technical updates, committee insights, and any interim changes or amendments to NFPA standards. This ensures our engineering, manufacturing, and quality control processes remain current with evolving industry requirements. |
|----|--|--|
| | | Each apparatus is engineered, built, tested, and certified to meet or exceed NFPA 1900, including performance, safety, and operational requirements. |
| | | As an ISO 9001-certified manufacturer, our quality management system incorporates NFPA testing protocols into our documented quality manual. This system is audited annually by an independent, accredited registrar to verify compliance and continuous improvement. Every apparatus undergoes rigorous in-process inspections, final acceptance testing, and documentation review to ensure full conformity to NFPA and regulatory standards prior to delivery. |
| | | Our commitment to these standards provides customers with the assurance that their apparatus is not only custom-built to their operational needs but also designed and certified to the highest safety, performance, and compliance benchmarks recognized in the United States fire service industry. |
| 47 | Describe how your solutions meet Canadian fire related standards such as NFPA, and CAN/ULC S515 for the equipment and products offered in your proposal, including applicable federal and provincial requirements. | Alexis Fire Equipment designs and manufactures every apparatus in full compliance with the current edition of NFPA 1900, Standard for Automotive Fire Apparatus, and CAN/ULC S515, Automobile Fire Fighting Apparatus. As an active member of the Fire Apparatus Manufacturers' Association (FAMA), we remain informed of all updates, technical revisions, and amendments to both NFPA and ULC standards, ensuring our engineering, manufacturing, and quality assurance processes align with the most current requirements. Each apparatus is engineered, constructed, tested, and certified to meet or exceed the performance, safety, and operational criteria outlined in these standards, while also adhering to all applicable federal and provincial regulations, including those governing vehicle safety, emissions, and worker protection. Our ISO 9001-certified quality management system integrates the specific testing and inspection protocols of NFPA 1900 and CAN/ULC S515 into our documented processes, which are audited annually by an independent registrar to confirm compliance and continuous improvement. From initial design through final acceptance testing, every apparatus undergoes rigorous inspections and verification to ensure it meets the highest standards recognized within the Canadian fire service industry, providing departments with the assurance of safety, reliability, and regulatory conformity. |
| 48 | Describe available service and repair options for the equipment and products offered in your proposal and how the process works with those servicing the equipment. | Alexis Fire Equipment Company offers a comprehensive, nationwide service and repair program designed to provide our customers with timely, professional, and expert-level support for all apparatus we manufacture. Our service model includes both a dedicated in-house service department at our main facility in Alexis, Illinois, and a network of 23 authorized Alexis dealers located across the continental United States. Each authorized dealer maintains qualified sales and service personnel many of whom are |
| | | EVT- and ASE-certified to provide localized support, including routine maintenance, emergency repairs, warranty service, and post-delivery training. Dealers serve as the first point of contact for service requests and work closely with our internal warranty/service and engineering teams to ensure consistent service quality and adherence to factory standards. |
| | | Our factory-based service department operates out of a dedicated 14,000-square-foot service and refurbishment center equipped with the latest tools, OEM diagnostic systems, and specialized equipment to support all major chassis, engine, and pump manufacturers. Staffed by highly trained EVT- and ASE-certified technicians, this team specializes in apparatus diagnostics, repair, refurbishment, and warranty service. In addition to in-facility support, our Priority One Service Team can be contacted 24/7 and dispatched for on-site assistance to support both customers and dealers as needed. |
| | | This dual-level service approach combining factory expertise with local dealer accessibility ensures that Alexis apparatus receive prompt, high-quality service wherever they are located, minimizing downtime and maximizing operational performance throughout the life of the vehicle. |

Table 5B: Value-Added Attributes

| Line Item | Question | Certification | Offered | Comment |
|--------------|---|--|---------------|-------------------|
| 49 | Select any Women or Minority Business Entity (WMBE), Small Business Entity (SBE), or veteran owned business certifications that your company or hub partners have obtained. Upload documentation and a listing of dealerships, HUB partners or resellers if available. Select all that apply. | | C Yes No | Not Applicable * |
| 50 | | Minority Business Enterprise (MBE) | C Yes No | Not Applicable * |
| 51 | | Women Business Enterprise (WBE) | C Yes No | Not Applicable * |
| 52 | | Disabled-Owned Business Enterprise (DOBE) | ○ Yes ○ No | Not Applicable * |
| 53 | | Veteran-Owned Business Enterprise (VBE) | ∩ Yes ເ No | Not Applicable * |
| 54 | | Service-Disabled Veteran-Owned Business (SDVOB) | C Yes © No | Not Applicable * |
| 55 | | Small Business Enterprise (SBE) | C Yes ← No | Not Applicable * |
| 56 | | Small Disadvantaged Business (SDB) | C Yes | Not Applicable * |
| 57 | | Women-Owned Small Business (WOSB) | ∩ Yes ເ No | Not Applicable * |

Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

| Line Item | Question | Response * | |
|--------------|--|---|---|
| 58 | Describe your payment terms and accepted payment methods. | Alexis Fire Equipment maintains straightforward payment terms to ensure a smooth transaction process. Payment for the chassis is due within ten (10) days of invoicing, upon receipt of the chassis at our facility. The remaining contract balance, including any approved modifications, is payable upon delivery of the completed apparatus. For the convenience of our customers, Alexis accepts payments by check or wire transfer. | * |
| 59 | Describe any leasing or financing options available for use by educational or governmental entities. | Alexis Fire Equipment offers flexible leasing and financing options specifically designed to meet the needs of educational and governmental entities. We partner with industry-recognized and trusted financing companies that specialize in municipal and public sector lease-purchase agreements, ensuring compliance with applicable regulations and budgetary requirements. Additionally, Alexis provides the opportunity for negotiated discounts on any upfront payments offered by the purchaser, which can further reduce overall project costs. All financing and leasing arrangements are structured to provide transparency, predictability, and long-term value, while supporting the unique fiscal responsibilities of educational and government organizations. | * |

| 60 | Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities. | As an ISO-certified company, Alexis Fire Equipment follows a structured contracting process in accordance with the procedures outlined in our quality manual. Our standard transaction documents include a formal sales agreement, which is provided in the documents section of our submission, along with detailed chassis and body specifications. These specifications represent the 'As Sold' configuration of the apparatus and are clearly identified by stamped key pages initialed by both the customer and Alexis sales representative, ensuring accuracy and alignment for all parties throughout the contract term. In addition to the sales agreement and specifications, Alexis also incorporates supporting documents as appropriate to the scope of the project, which may include change order forms, and warranty documentation. Together, these documents establish a consistent framework that safeguards contract clarity, supports accountability, and ensures that each participating entity receives the apparatus exactly as ordered. This approach reflects our ISO-certified commitment to | * |
|----|--|--|---|
| 61 | Do you accept the P-card procurement and payment process? If so, is there any additional cost to Sourcewell participating entities for using this process? | quality, traceability, and customer satisfaction. No, Alexis Fire Equipment does not accept the P-card procurement and payment process due to the highly customized nature of the apparatus we provide. Additionally, the higher cost of these products does not align with typical P-card transaction limits and would result in significant additional processing fees if utilized. To ensure efficiency and cost-effectiveness for our customers, Alexis instead supports payment through traditional methods such as check or wire transfer. | * |
| 62 | Describe your pricing model (e.g., line-item discounts or product-category discounts). Provide detailed pricing data (including standard or list pricing and the Sourcewell discounted price) on all of the items that you want Sourcewell to consider as part of your RFP response. If applicable, provide a SKU for each item in your proposal. Upload your pricing materials (if applicable) in the document upload section of your response. | Alexis Fire Equipment utilizes a straightforward pricing model to ensure consistency for Sourcewell and its members. The price listed on the front proposal page of each apparatus reflects the Sourcewell contract price, which includes a 21% discount off the manufacturer's suggested retail price (MSRP) for that unit. In addition, a comprehensive options price list is provided, also reflecting the same 21% discount off MSRP for any options selected by the customer. This pricing structure allows participating entities to easily compare base unit pricing as well as the cost of available options. All pricing is standardized across our proposals, eliminating the need for separate negotiations and ensuring that every Sourcewell member receives the same consistent discount. Item codes for options and accessories are included within the pricing materials uploaded in the document section of our response, providing a detailed reference to support order accuracy and streamline the procurement process. By offering a uniform percentage discount across both units and options, Alexis delivers competitive, predictable pricing that supports efficient budgeting and procurement while maintaining the flexibility to | * |
| 63 | Quantify the pricing discount represented by the pricing proposal in this response. For example, if the pricing in your response represents a percentage discount from MSRP or list, state the percentage or percentage range. | configure each apparatus to the customer's unique specifications. Alexis is offering Sourcewell members twenty-one percent (21%) off MSRP for each unit and a twenty-one percent (21%) discount off MSRP for each published option. | * |
| 64 | Describe any quantity or volume discounts or rebate programs that you offer. | Volume discounts are available and are determined on a case-by-case basis at the time of sale for Sourcewell members. The size of the discount is typically influenced by factors such as the total quantity of units ordered, the specific product types selected, delivery schedules, and the level of repeat business or long-term partnership with the customer. By customizing volume discounts to the unique circumstances of each order Alexis ensures that pricing remains both fair and flexible. This individualized approach allows us to balance cost savings with production efficiency, ensuring that Sourcewell members receive the best possible value without compromising quality or delivery commitments. | * |

| 65 | Propose a method of facilitating "sourced" products or related services, which may be referred to as "open market" items or "non-contracted items". For example, you may supply such items "at cost" or "at cost plus a percentage," or you may supply a quote for each such | Any items sourced outside of the established base unit pricing or published options list will be classified as 'Unpublished' items. These products or services will be quoted individually as a fixed price to the end user at the time of sale. This approach ensures that each request is addressed with accuracy, clarity, and fairness. | |
|----|--|--|---|
| | request. | When evaluating 'Unpublished' items, Alexis Fire Equipment works with suppliers and partners to determine the most competitive cost available and incorporates that into a clear fixed-price quotation for the customer. This process eliminates uncertainty and provides Sourcewell members with confidence that all 'Unpublished' items are priced consistently and competitively. By handling 'open market' requests in this manner, Alexis maintains flexibility to meet unique customer requirements while ensuring that each item is documented, and approved into the final contract. | ż |
| 66 | Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. For example, list costs for items like predelivery inspection, installation, set up, mandatory training, or initial inspection. Identify any parties that impose such costs and their relationship to the Proposer. | The front-page price provided for each unit is based on FOB Alexis, Illinois, and includes the base apparatus and any selected options. This pricing does not include delivery, pre-delivery inspection (PDI), training, or other incidental costs that may be associated with the apparatus purchase. Such costs are not standardized, as they can vary depending on the geographic location of the customer, the scope of training requested, and any additional services required. | * |
| | | When requested, Alexis Fire Equipment will provide a detailed quote for these additional items at the time of sale so that the member has full visibility into the total cost of apparatus acquisition. All costs will be clearly identified and included in the final sales agreement to ensure transparency and eliminate surprises. | |
| 67 | If freight, delivery, or shipping is an additional cost to the Sourcewell participating entity, describe in detail the complete freight, shipping, and delivery program. | Delivery of Alexis Fire Equipment apparatus is dependent upon the location of the end user and is quoted on a per-unit basis at the time of sale. Freight and delivery costs are calculated to reflect the actual distance, mode of transport, and logistical requirements for each order, ensuring that Sourcewell members receive accurate and competitive pricing tailored to their specific circumstances. | |
| | | All deliveries are coordinated directly by Alexis Fire Equipment and our authorized dealer network to ensure the apparatus is transported safely and arrives in optimal condition. Prior to delivery, each unit undergoes a full factory inspection to verify quality and readiness. Delivery arrangements may include either customer pick-up at our Alexis, Illinois facility, shipment to the customers local authorized Alexis Dealer, or direct shipment to the customer's designated location. | * |
| | | By quoting freight and delivery costs individually for each order, Alexis ensures that Sourcewell members receive the most cost-effective delivery solution paired with reliable, high-quality service. | |
| 68 | Specifically describe freight, shipping, and delivery terms or programs available for Alaska, Hawaii, Canada, or any offshore delivery. | Alexis Fire Equipment works directly with the end user to determine the most efficient and cost-effective solutions for deliveries to Alaska, Hawaii, Canada, or other offshore locations. These deliveries often require unique arrangements due to distance, customs clearance, or specialized transportation methods. Therefore all details are discussed and finalized with the customer at the time of sale. Freight and delivery costs are then quoted based on the specific requirements of the destination, ensuring accuracy and transparency. | * |
| | | By coordinating closely with Sourcewell members on these orders, Alexis ensures that each apparatus arrives in excellent condition and that customers receive the most practical and cost-effective delivery solution for their location. | |
| 69 | Describe any unique distribution and/or delivery methods or options offered in your proposal. | None | * |

| 70 | Specifically describe any self-audit process or program that you plan to employ to verify compliance with your proposed agreement with Sourcewell. This process includes ensuring that Sourcewell participating entities obtain the proper pricing. | Alexis Fire Equipment employs a structured self-audit process designed to ensure full compliance with all Sourcewell contract requirements, including verification of proper pricing and fulfillment of administrative obligations. As an ISO-certified company, all sales are monitored under the procedures outlined in our quality management system. This means that every Sourcewell transaction is subject to internal review to confirm that the pricing applied reflects the contract discount structure established in the agreement. | |
|----|--|--|---|
| | | To further support compliance, Alexis utilizes specialized software and a proprietary auditing process to track and validate that Sourcewell members receive the correct contract pricing on every order. All orders are processed and finalized by our dedicated accounting and contract administration team, which focuses exclusively on cooperative purchasing contracts. This team is responsible for logging each order, completing required sales reporting, and ensuring the timely payment of administrative fees. Reports and fees are typically submitted on a quarterly basis, or more frequently when required by the cooperative contract. | * |
| | | In addition, Alexis conducts internal audits on a quarterly basis to review cooperative contract related transactions, verify the accuracy of pricing, and confirm that reporting and fee obligations have been met. This process combining ISO procedures, software-based monitoring, and administrative oversight ensures that all Sourcewell participating entities receive the proper pricing and that Alexis remains in continuous compliance with contract requirements. | |
| 71 | If you are awarded an agreement, provide a few examples of internal metrics that will be tracked to measure whether you are having success with the agreement. | If awarded an agreement, Alexis Fire Equipment will track a series of internal metrics to measure the success of the Sourcewell partnership and ensure full compliance with contract requirements. Each sale awarded through the Sourcewell contract is logged and monitored in our internal system, allowing us to evaluate program performance and verify that administrative fees are submitted on a timely basis upon completion of the unit and receipt of payment from the participating entity. | |
| | | In addition, our accounting and contract administration team, which is dedicated to managing cooperative purchasing contracts, will track key performance indicators such as total sales volume through the Sourcewell agreement, the accuracy and timeliness of reporting, and the prompt payment of administrative fees. These metrics are reviewed as part of our quarterly internal audits, which confirm compliance with contract terms and ensure that all Sourcewell members consistently receive the proper pricing and support. | * |
| | | By monitoring both financial and compliance related metrics, Alexis is able to measure not only the transactional success of the agreement but also the quality of service and value delivered to Sourcewell members. | |
| 72 | Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The propose an Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the | Alexis Fire Equipment proposes an Administration Fee of \$2,000.00 per unit, payable to Sourcewell per purchase order during the reporting period in which the order is delivered and the customer invoice is paid in full. This fee structure has been intentionally designed to align with other successful cooperative purchasing programs in which Alexis participates, ensuring consistency and maintaining Sourcewell's competitiveness with similar programs available to our customers. | * |
| | agreement. | We believe a flat per-unit fee is the most equitable approach given the high cost nature of fire apparatus. A percentage-based fee would result in disproportionately high administrative costs, potentially discouraging the use of cooperative purchasing programs. | |

Table 6B: Pricing Offered

| Line Item | The Pricing Offered in this Proposal is: * | Comments |
|--------------|--|--|
| 73 | The pricing offered is as good as or better than pricing typically offered through existing cooperative contracts, state contracts, or agencies. | Alexis Fire Equipment actively participates in a variety of cooperative purchasing contracts and is committed to ensuring transparent and competitive pricing. We affirm that the pricing offered to Sourcewell and its members is equal to, and may in some cases be more favorable than the pricing available through these other cooperative agreements. This commitment reflects our dedication to providing Sourcewell members with exceptional value while maintaining consistency and fairness across all of our contract partnerships. |

Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A, 7B, 7C and 7D)

| Line Item | Question | Response * |
|--------------|--|--|
| 74 | Provide a detailed description of all the Solutions offered, including used Solutions if applicable, offered in the proposal. | Alexis is a full line apparatus manufacturer capable of building custom apparatus designed to meet the indifivual needs of each of our customers. Our proposal includes a set of the most popular units from our vast product line. Each unit is customizable to meet the needs of our customers, allowing us to provide an apparatus of superior quality to withstand the ever changing rigors of the today's apparatus industry/ The products offered in our proposal include pumpers, tankers, small rescues, and brush trucks. |
| 75 | Within this RFP category there may be subcategories of solutions. List subcategory titles that best describe your products and services. | None |
| 76 | Describe available remount or refurbishing services included within your proposal, the pricing method for such services, and any related order processes. | Alexis Fire Equipment offers comprehensive remount and refurbishment services designed to extend the life and performance of existing apparatus for Sourcewell members. These services are available upon request and are tailored to the specific needs of each project. Pricing is provided as a fixed-price quote and is determined based on factors such as the scope of work, the age and condition of the apparatus, and other project-specific considerations that may influence the required labor and materials. All quotes are developed in advance to ensure transparency and accuracy, and the order process begins with a customer inquiry followed by a detailed assessment from our team. This approach ensures that every remount or refurbishment project is completed with the same quality, attention to detail, and customer focus that defines all Alexis Fire Equipment solutions. |
| 77 | Describe in detail warranties offered and how they will be administered, including if they cover all products, parts, labor, technician travel, and geographic regions covered. | Alexis Fire Equipment provides one of the most comprehensive warranty programs in the industry, designed to ensure long-term reliability, customer confidence, and full support throughout the life of the apparatus. Every new fire and rescue apparatus is backed by a two-year general warranty covering defects in materials and workmanship under normal use and service. In addition, we provide extended coverage across key systems: a three-year lamination warranty on graphics; a seven-year or 50,000-mile warranty on electrical harnesses, printed circuit boards, switches, relays, and related components; a ten-year or 100,000-mile warranty on stainless steel pump plumbing and brass fittings against structural failure or corrosion; a ten-year paint warranty covering defects such as peeling, cracking, and loss of gloss; and a lifetime structural body warranty on stainless steel apparatus bodies, ensuring structural integrity for the lifetime of the vehicle in accordance with NFPA recommendations |
| | | All warranty claims are administered directly through Alexis Fire Equipment or our authorized dealer network. Customers are required to obtain a Warranty Authorization Number prior to service, ensuring clear communication and proper documentation. Warranty coverage includes the cost of parts and labor for eligible repairs, with defective components repaired or replaced at no charge during the warranty period. For items not serviceable by Alexis, we coordinate directly with the original equipment manufacturer, but Alexis and its dealers manage all warranty processing and installation on the customer's behalf to provide a seamless, single point of contact. Technician travel policies vary by case and are typically included when authorized as part of the warranty repair process. Warranties apply across all geographic regions in which Alexis apparatus are delivered, with support available through both Alexis Fire Equipment and our nationwide dealer network, ensuring coverage wherever our customers operate. |
| 78 | Will you cover warranty service for items made by other manufacturers that are part of your proposal, or are these warranty issues typically passed on to the original equipment manufacturer? | Alexis Fire Equipment Company ensures that all warranty service needs are fully supported for items included in our proposals, whether manufactured by Alexis or by an outside supplier. For components produced by other manufacturers, we manage the entire warranty process on behalf of our customers, including claim filing, parts replacement, and installation, either directly through Alexis or our dealer network. If a component cannot be serviced in-house, we coordinate the warranty repair with the original equipment manufacturer while still providing seamless handling and support. This approach ensures that our customers have a single point of contact for warranty service throughout the coverage period of their apparatus, eliminating the burden of navigating multiple manufacturers. |
| 79 | Describe any service contract options or extended warranties being offered with your proposal. | Alexis is not including an extended warranty or service contract option with our proposal. Extend service contract plans are offered separately by our dealers. |

Table 7B: Category 1: Structural Apparatus and Comprehensive Solutions - Proposers may submit in Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

■ We will not be submitting for Table 7B: Category 1: Structural Apparatus and Comprehensive Solutions - Proposers may submit in

Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

| Line Item | Category or Type | Offered * | Comments | |
|-----------|--|---------------|---|---|
| 80 | Pumper trucks, aerial trucks, tanker/tender or water supply trucks, and quints | © Yes ○ No | As a full-line apparatus manufacturer, Alexis offers a broad range of solutions to meet the diverse needs of our customers. Our product line includes custom and commercial pumpers, tankers, and water supply trucks, as well as rescue units, aerial apparatus, and other specialty builds. Each vehicle is engineered and crafted to align with the unique operational requirements of the departments we serve, allowing us to deliver apparatus that combines industry compliance with tailored functionality. | * |
| 81 | Equipment, options, accessories, components, and supplies complementary to the offering of the unit types described in 77 above | © Yes C No | The Alexis proposal includes equipment options outlined by NFPA standards for each apparatus type. Any additional equipment needs can also be accommodated and will be quoted to members on a case-by-case basis. | * |
| 82 | Related services including installation, customization, remounting, refurbishment, inspection, maintenance, repair, training, and support, directly related to the offering in 77 - 78 above | © Yes C No | Alexis Fire Equipment offers a comprehensive refurbishment division that is available to members upon request. Refurbishment projects vary greatly in scope and it is not practical to define a standard solution. Therefore, each project is evaluated individually to ensure the best approach for the customers needs. | * |
| 83 | Category 1 responders MAY include COMPLEMENTARY Specialty Apparatus and Equipment and Brush and Wildland Urban Interface (WUI) Apparatus solutions in their response | © Yes ○ No | The Alexis proposal includes a utility brush truck. | * |

Table 7C: Category 2: Specialty Apparatus and Equipment - Proposers may submit in Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

We will not be submitting for Table 7C: Category 2: Specialty Apparatus and Equipment - Proposers may submit in Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

| Line Item | Category or Type | Offered * | Comments | |
|-----------|--|---------------|----------|---|
| 84 | Specialty apparatus including but not limited to: aircraft rescue and firefighting (ARFF), command and communication units, mobile foam units, and custom rescue trailers | C Yes | | * |
| 85 | Equipment, options, accessories, components, and supplies complementary to the offering of the unit types described in 81 above | C Yes | | * |
| 86 | Related services including installation, customization, remounting, refurbishment, inspection, maintenance, repair, training, and support, directly related to the offering in 81 - 82 above | C Yes C No | | * |
| 87 | Category 2 responders MAY include COMPLEMENTARY Brush and Wildland Urban Interface (WUI) Apparatus solutions in their response | C Yes | | * |

Table 7D: Category 3: Brush and Wildland Urban Interface (WUI) Apparatus - Proposers may submit in Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

We will not be submitting for Table 7D: Category 3: Brush and Wildland Urban Interface (WUI) Apparatus - Proposers may submit in Category 1 OR Category 2 OR Category 3, NOT MULTIPLE

| Line Item | Category or Type | Offered * | Comments | |
|-----------|--|---------------|----------|---|
| | Wildland firefighting apparatus, such as brush trucks and wildland urban interface (WUI) units | C Yes C No | | * |
| | Equipment, options, accessories, components, and supplies complementary to the offering of the unit types described in 85 above | C Yes | | * |
| 90 | Related services including installation, customization, remounting, refurbishment, inspection, maintenance, repair, training, and support, directly related to the offering in 85 - 86 | C Yes | | * |
| | Category 3 responders MAY include COMPLEMENTARY Specialty Apparatus and Equipment solutions in their response | C Yes | | * |

Table 8: Exceptions to Terms, Conditions, or Specifications Form

Line Item 92. NOTICE: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) via redline in the Master Agreement Template provided in the "Bid Documents" section. Proposer must upload the redline in the "Requested Exceptions" upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

| Do you have exceptions or modifications to propose? | Acknowledgement * |
|---|-------------------|
| | ↑ Yes |
| | € No |

Documents

Ensure your submission document(s) conforms to the following:

- 1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.
- 2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.
- 3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.
- 4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as "Marketing Plan."
 - Pricing Sourcewell Final Docs.zip Wednesday August 20, 2025 13:05:01
 - Financial Strength and Stability BankLetterMaster.pdf Tuesday August 19, 2025 14:10:17
 - Marketing Plan/Samples Sourcewell_Marketing_Materials_Master.zip Wednesday August 20, 2025 12:36:36
 - WMBE/MBE/SBE or Related Certificates (optional)
 - Standard Transaction Document Samples ALEXIS STANDARD SALES AGREEMENT.pdf Wednesday August 20, 2025 11:15:18
 - Upload Additional Document Sourcewell Additional Documents Master.zip Wednesday August 20, 2025 14:05:28
 - Requested Exceptions (optional)

Addenda, Terms and Conditions

PROPOSER AFFIDAVIT OF COMPLIANCE

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

- 1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.
- 2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.
- 3. The Proposer certifies that:
 - (1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-
 - (i) Those prices;
 - (ii) The intention to submit an offer: or
 - (iii) The methods or factors used to calculate the prices offered.
- (2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and
 - (3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.
- 4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.
- 5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.
- 6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.
- 7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.
- 8. Proposer its employees, agents, and subcontractors are not:
 - 1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
 - 2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
 - 3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.
- By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. Jeff Morris, President, Alexis Fire Equipment Company

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "I have reviewed this addendum" below to acknowledge each of the addenda.

| File Name | I have reviewed the below addendum and attachments (if applicable) | Pages |
|--|---|-------|
| Addendum_7_Firefighting_Apparatus_RFP_082025 Wed August 6 2025 04:28 PM | M | 2 |
| Addendum_6_Firefighting_Apparatus_RFP_082025 Mon August 4 2025 05:42 PM | M | 1 |
| Addendum_5_Firefighting_Apparatus_RFP_082025 Thu July 31 2025 04:55 PM | M | 1 |
| Addendum_4_Firefighting_Apparatus_RFP_082025 Fri July 25 2025 04:25 PM | ₩ | 2 |
| Addendum_3_Firefighting_Apparatus_RFP_082025 Wed July 23 2025 04:42 PM | ₩ | 3 |
| Addendum_2_Firefighting_Apparatus_RFP_082025 Thu July 3 2025 03:37 PM | M | 1 |
| Addendum_1_Firefighting_Apparatus_RFP_082025 Wed July 2 2025 03:49 PM | M | 1 |